

SMM Hawk Band/Strings Contract Agreement January-June 2024

1. Students will be enrolled in SMM Hawk Band/Strings during a period of five months for a total of 20 sessions during the school year for weekly group lesson instruction plus rehearsals;
2. Group lessons will be provided after school for all music instruments, with limited availability before or after school by special arrangement;
3. The duration of the group lessons will be 45 minutes each, held weekly on a fixed schedule;
4. Lesson tuition:
 - a. Paid either in full or during each trimester as desired;
 - b. Includes lesson instruction & rehearsals, annual subscription to the online practice tools like [SmartMusic](#), a music folder, and mandated SMM school insurance;
 - c. Costs not included in tuition: materials (*i.e.: lesson books, reeds, oil*), and PPE musician bell covers (*only to be used if mandated or desired by a student family*)
5. Payment methods—choose one of the following:
 - a. [Venmo](#) (@MichaelJNorton)
 - b. Check payments (*no cash*) payable to “**Michael Norton**”, to be delivered directly to the SMM Main Office in a marked envelope;
 - c. Special payment installment arrangements may be made upon request;
6. Rebates available (5%/10%):
 - a. Annual tuition payments paid in full before 3rd trimester earns a **5% rebate*****;
 - b. Siblings in a single family household are eligible for a **10% rebate** of the cost of that child(ren)’s *individual* music tuition while another sibling enrolls at *full* tuition rate;
 - c. Any earned rebates are returned to families at the end of the school year upon completion after all sessions of music lessons and performances, no exceptions;
7. Online resources:
 - a. Available to be used via student computer, Chromebook, or iPad;
 - b. [SmartMusic](#): a web-based suite of music education tools that support efficient practice, helping musicians to develop and grow;
 - c. Subscription included in tuition;
8. Forgotten instrument/lesson policy:
 - a. If a student forgets their instrument or materials, they are expected to attend their scheduled music lesson/rehearsal;
 - b. Parents will be contacted if students repeatedly forget their instrument/materials;
 - c. If a student forgets their assigned lesson time, that music lesson may only be made up that same school day/week if time is available;
9. Absences:
 - a. Director will makeup one excused student absence, one school-related student absence (ie: snow day, field trip), and any director absences during the school year;
10. Practice:
 - a. It is **imperative** music students practice their instruments at home if they expect to make progress and reach their potential on their instrument;
 - b. Aiming for daily practice totaling *100 minutes per week* can earn special “music rewards” during the school year;
11. Participation:
 - a. It is important that students arrive promptly and prepared for music lesson/rehearsal
12. Performance:
 - a. students are expected to participate in **all** scheduled concerts and performances
13. Rentals: Information for a reliable local music store instrument rental program is available through [Music & Arts Centers](#);
14. Cancellation policy: lessons discontinued within each trimester will be refunded as follows:
 - a. 75% after second week of lessons;
 - b. 50% after fourth week of lessons;
 - c. 25% after sixth week of lessons;
 - d. No refund beyond seventh weeks;

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The parents, intending to be legally bound, hereby will agree to:

- Acknowledge and understand the contract agreement items as stated above;
- Enroll their child in the instrumental music program provided at SMM;
- Remit payment for each trimester/three month music instructional tuition within first month of each student's music lesson each trimester;
- Encourage and support their child to practice their instrument at home for their weekly lesson utilizing lesson books, SmartMusic, and related music resources;
- Provide a reliable working music instrument for their child to use for all instruction and performance, and a dedicated practice space at home utilizing a proper music stand.

This instrumental music contract is made by and between:

Parent(s) name(s) (print) _____

X _____ Date _____

Parent Signature(s)

Music Tuition payment (select desired method below):

__ Venmo @MichaelJNorton

__ Check payment--Check # _____ date _____

Payment schedule option (select one below):

__ FULL: Annual tuition: **\$600**/per year(1x)**

__ PARTIAL: Trimester payments: **\$300/per trimester(2x)**

Family Contact and Student information

Student name (print) _____ Homeroom _____

Primary music instrument _____ Secondary instrument(s) _____

*Please remit this contract in an envelope marked "Mr. Norton, Hawk Music" with desired payment method to the **SMM Main Office**; a file copy will be emailed upon receipt.*

Michael J. Norton, SMM Hawk Band & String Director: band@stmarymagdalen.net