



HAWK HIGHLIGHTS



Memo from Mrs. Jennifer Roehrig, Principal
Ms. Denise Winterberger, Principal Emeritus
Ms. Kathleen Logan, Interim Vice Principal
2022- 2023

Train a child in the way he should go, and when he is old he will not turn from it. (Proverbs 22:6)

August 15, 2022

Hello Faculty and Staff!

I apologize for getting this out to you a little late, but I was waiting on a few things so that I could give the most up to date information.

First I would like to welcome all of our new faculty and staff members. We are happy that you have decided to join us here at SMM. We are looking forward to a great year.

Pre-K: Mrs. Janie Lake (Pre-K3 teacher)

Miss Bonnie Huhn (Pre-K4 teacher)

Mrs. Meghan Leighton (Pre-K 4 aide 2 days a week)

First grade: Mrs. Amanda McGowan and Mrs. Diane Hughes

Second grade: Miss Breanna Hickey

Fifth grade: Mr. Jack Kramer

Seventh grade: Mrs. Kerri Garrity (6, 7, 8 Math)

Mr. Austin Kelly (ELA and Religion)

Specials: Mrs. Dorothy Brown (Music)

Ms. Ellen Lohse (Art)



It has been great to start to see some of you in the building and getting your classrooms together. Just a few reminders as you get settled in:

- please do not hang anything from the ceilings or on the window shades.
- remember that the windows on the classroom doors can not be covered. We should be able to see into your classroom in case of an emergency.
- if you need anything heavy moved (like bookcases) please ask for help. Don't drag them across the newly waxed floors. It will leave marks.
- If you have an Apple TV in your room, it can be tossed. They are an older model and are not compatible with the new SMART TV's.
- Projectors/SMART TVs: There is a small brown box near the TV that needs to stay with the TV for when David from ACE comes back to finish the installation. The SMART BOARDS have

been removed. The projectors are still in your classroom. Some are being recycled and some are basically trash....**PLEASE DO NOT REMOVE THEM FROM YOUR CLASSROOM.** I have a memo of which ones are good and which ones are not...we just have not had the time to remove them yet. **WE ALSO NEED THE REMOTE CONTROL for the projectors.** Teachers were asked to put them in the top drawer of their desk. If you would please "find it" and tape it to the top of the projector so that when we collect the projectors we also get the remotes. Ceiling tiles where the projectors were will be replaced before school starts.

- If you are placing trash in the hallways, please mark it as such so that we know. Anything else should also be marked for storage or whatever the case may be. Tim is walking through the building daily to remove items from the hallway. Anything not marked will be placed in the trash.
- Several boxes of books have been delivered to classrooms already with more coming. Please distribute accordingly with your grade partner. Let Sharon know if anything is missing.
- Websites: returning teachers~ please remember to update your site. New teachers~ once you have created your site please send me the link so that I can get it posted on the school website.
- If you are planning on sending your class a welcome email, letter, or postcard please confire with your grade partner so that you are both doing the same thing. If you are sending a letter or postcard you are responsible for the postage. School is not covering the cost of that since it is not a mandatory task.

Planning Ahead

August 24th~ New Parent Orientation 6:30 pm (you do not need to attend)

August 25th~ New to SMM teacher meeting 10 am (we will provide lunch)

September 6th~ Teacher In-Service 8:30 to 3:30 (we will provide lunch)

September 7th~ First day of school followed by faculty meeting (we will provide lunch)

Kindergarten Meet and Greet 8:30 to 10

Pre-K Meet and Greet 10 to 11:30

Grades 1 to 8 will need to establish cafeteria seats. (K should go Thurs. morning)

No Specials classes, no switching of classes for Middle School

All School recess at 9:50

Jen will meet with individual classes, beginning with Middle School. (Schedule TBD)

Grades 5 through 8: please spend time discussing Student Council and encourage the idea of being a classroom representative. Speeches will need to given and voting done by Tuesday, Sept 13th.

September 8th~ Full day of school for all students.

All classes follow regular schedule, including specials

Jen to continue with classroom meetings. (schedule TBD)

September 9th~ Full day of school for all students

YEAH!!!! We have made it through week one!!!!